

**MONONA COUNTY BOARD OF SUPERVISORS MEETING  
JANUARY 23, 2024**

The Monona County Board of Supervisors met in regular session at 8:30 a.m. o'clock on Tuesday, January 23 2024 in the boardroom of the courthouse in Onawa, Monona County, Iowa with Chairman Fox presiding. Other, Supervisors present: Tom Brouillette and Vince Phillips. Supervisor Absent: None. Also, present was Auditor Peggy A. Rolph.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to approve the agenda. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Kevin Ewing, Sheriff was present for bid approval/disapproval for cameras and plumbing. Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve the bid of \$42,537.99 from Electronic Engineering for the cameras. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried. Motion was made by Phillips, seconded by Supervisor Brouillette to approve the bid of \$17,288.90 from Kuhlmann Home Improvement for the plumbing. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Wray Wright was present to let the Board know that the Secondary Roads Crew have been doing a good job with the weather that we have had. He also discussed items that Farm Bureau are watching with the Senate and House discussion followed no action taken.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to authorize the Chairman's signature on window/door contract with Global Glass. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Secondary Roads Office Manager Deleta Huffman, Maintenance Superintendent Shawn Bellis; Secondary Roads Foremen Wally Morgan, Willy Gangestad. Dave Brown; Mechanic Shop Foreman Lucas Morton were present for Secondary Roads business. Discussion items were fuel issues, coming in to work at 5 a.m. while the roads are still frozen, overhead doors on the shops, possibly renting a grader while equipment is in the shop, compensation time was discussed and needs to be approved by the foremen before the time off is taken, no action taken.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve the Chairman's signature on final voucher STBG-SWAP-C067 (92)—FG-67 E-16 Improvements. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Supervisor Fox introduced and moved to adopt the following Resolution, seconded by Supervisor Brouillette:

**RESOLUTION NO. SR 24-08**

The Board of Supervisors consents to hire Bryan Phillips to fill the Full-time position of Assistant to Engineer I position at a start rate of \$25.90 per hour.

The offer of employment includes requirement of and potential increases in salary with successful completion of required training to include, but not limited to:

Contract Administration II  
PCC I and PCC II  
Aggregate Technician  
HMA

Within two years of employment.  
90 Day Probation Period.

The Assistant to the Engineer I is paid hourly and not exempt from overtime. This position will be paid at time and a half for work over 40 hours in a week. Holidays, personal leave, vacation, and sick leave will be the same as outlined in the Monona County Handbook. The Assistant to the Engineer I is expected to give 4 weeks minimum notice before resignation or retirement.

Start date is February 05, 2024.

Date: January 16, 2024

Ayes: /s/ Bo Fox  
/s/ Tom Brouillette  
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Nays: None  
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\_\_\_\_\_

/s/ Bo Fox  
Chairman, Board of Supervisors

ATTEST: /s/ Peggy A. Rolph  
Monona County Auditor

\*\*Supervisor Phillips abstained from Resolution NO. SR 24-08

Discussion items were fencing prices and Scott Kruse, WHKS will be here on Wednesday and Thursday to review budget items, Assistant to Engineer I position, Husker Bridges, five-year program, signs update, work orders, DOT annual update and all systems permit, no action taken.

Drainage Clerks Bryan Phillips and Amy Borchardt-Sick were present for Drainage business. Trapping permits to enter Supervisor District right-of-way were discussed. There were two permits submitted along with habitat stamp and furbearer license. Mike Kennedy and Scott Gygi. Tony Bloyer who has trapped in previous years had not turned in a new permit. The Board directed the Drainage Office to check on the deadline for submitting the applications and report back at the next meeting. It was moved by Fox, seconded by Phillips to table the item until the next meeting. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Randy Ping, Building Maintenance was present to update the Board that Interstate Mechanical will be on site installing a part and testing the HVAC system. Discussion followed no action taken.

Sandy Bubke, Zoning/Environmental Health Administrator was present requesting permission to attend IEHA in Washington DC on March 27-29. Sandy explained that all costs regarding the trip will be paid by IEHA. Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to give Sandy Bubke, Zoning/Environmental Health Administrator permission to attend IEHA in Washington DC. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to table the FY 2025 budget amendment. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to recess at 11:52 a.m. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to reconvene at 1 p.m. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Present for the Assistant County Attorney wage discussion were Sarah Delanty, Assistant County Attorney and Haley Bryan, County Attorney. Sarah's proposed request was for 20-24 hours per week with health insurance benefits or \$74,400 per year without health insurance and a \$3 per hour raise for the office personnel. Discussion followed with Supervisor Fox being opposed to any further discussion. Sarah's final proposal was for \$57,408 with family insurance, which would be \$28,974 per year and a \$1.50 per hour raise for the office of personnel, no action taken.

Peggy Rolph, Auditor gave the Board budgets that had been turned in for them to review. No action was taken.

Motion was made by Supervisor Brouillette, seconded by Supervisor Phillips to approve the minutes of January 16, 2024 as read. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to approve claims. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to acknowledge receipt of the Sheriff's Report of Fees collected for December 2023. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to authorize Auditor Rolph to advertise for snow removal for the parking areas of the Courthouse and Sheriff's Department. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

It was moved by Supervisor Phillips, seconded by Supervisor Fox to hereby adjourn at the hour of 2:45 p.m. o'clock. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

/s/Bo Fox  
BO FOX, CHAIRPERSON MONONA COUNTY  
BOARD OF SUPERVISORS

ATTEST: /s/Peggy A. Rolph  
PEGGY A. ROLPH, AUDITOR